

## Record of SAFEGROUNDS process

Consultation process for update of Community Stakeholder Involvement paper (author David Collier)

Step	Action	Date signed off
1	Initial idea put forward at PSG meeting in Birmingham	June 2003
2	Described in outline programme and PSG agreed to take forward	December 2003
3	Enviros first drafts to PSG following email consultation, but limited NGO-CBO input at PSG meeting	15 April 2004
4	Discussion at project team meeting on how to better engage NGO-CBOs, ideas circulated to PSG	02 July 2004
5	Discussion at a sub-group meeting involving better representation	14 July 2004
6	Amended draft circulated to PSG members for comment (Draft 2)	01 September 2004
7	Project steering group discussion	07 September 2004
8	Amended draft developed in light of comments received (Draft 2.1)	11 September 2004
9	Amended version circulated through PSG members for "wider consultation"	13 September 2004
10	Deadline for comments from PSG on Draft 2	08 October 2004
11	CIRIA contacted PSG to assess if happy with consultation process	20 October 2004
12	CIRIA chased PSG to see if any final comments on Draft 2.1	18 November 2004
13	Deadline for comments from PSG on Draft 2.1	19 November 2004
14	Draft 3 written	10 December 2004
15	Draft 3 circulated immediately after PSG 6	16 December 2005
16	Consultant communication on Draft 3 with MOD/ Defence Estates	5/6 January 2005
17	Draft 4 (final) circulated	13 January 2005
18	No further comments received from consultees. CIRIA decision to publish on website.	30 March 2005

### 1) SAFEGROUNDS steering group members consulted:

Sean Amos	AWE plc
Hugh Richards	BNFL
Colin Taylor	British Energy
Mark Hill	Defence Estates
Mark Hannan	Dept of Trade and Industry
Louise Hawkins	Environment Agency
Dr Andy Thomas	BNFL/Future Solutions
Dick Haworth	HSE/NII
Andy Tubb	Independent Academic, UWE
Paul Dorfman	LLRC/UWE
Richard Bramhall	LLRC
Dr Alan Hinchcliffe	Ministry of Defence
Shelly Mobbs	NRPB
Peter Booth	NSTS, BNFL
Terry Selby	NDA Team, DTI
John Kelly	Oxfordshire County Council
Jamie Woolley	UK Nuclear Free Local Authorities
Mike Pearl	UKAEA

2) Include a weblink to log of comments

A pdf document of the comments logged on this document can be viewed at the address below from 18<sup>th</sup> January 2005:

<http://www.safegrounds.com/participation.htm>

3) Note:

No contentious issues remaining, can be uploaded with SAFEGROUNDS icon

Jeff Kersey  
CIRIA  
30 March 2005